



Stacy Steffensen, Commission Department Director
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STAFF REPORT

Agenda Items:

- 9:00 a.m.—Brookings Fire Chief Darrell Hartmann will be at the meeting to discuss this transfer.
- 9:30 a.m.—This item was tabled from May 17th. The license holder, Kristina Lewno, has indicated that she will be at the meeting this week.
- 11:00 a.m.—This is the time for the public hearing and time to approve the 5-Year Highway & Bridge Improvement Plan.
- Ordinance—This is the First Reading of the peddler ordinance. The Second Reading and action will be held at the June 21st meeting.
- WIC Contract—This is an annual agreement. The contract amount went up slightly from last year: \$30,410 to \$32,687.
- Old Timer's Fireworks—In accordance with SDCL 34-37-13, the commission is to give a written permit for any public fireworks displays that take place in the county. Meadow Creek is outside the city limits of Volga and falls under county jurisdiction. This display has taken place for 10+ years over in Volga as part of their Old Timer's weekend.
- Fireworks Requests—The board has received two requests for donations for fireworks displays—the Uncle Sam Jam in Brookings for \$1,500 and Elkton for \$500. The board has given these amounts to these entities since 2013, and lesser amounts prior to that. The donations would come out of the Commission public relations budget line.
- Emergency Management Vehicle—Billion Automotive withdrew their original state bid after Bob had already ordered a truck. He has \$27,000 budgeted for this vehicle, but now the new bid (from Jerry's Automotive) is an additional \$2,914 over budget. Bob is looking for direction from the board on how to proceed. He will be able to provide additional information as well.
- Canvas—The board will canvas the votes from the June 7, 2016 Primary Election.

Director's Report:

- We received correspondence from the DOT regarding our STP Payout. That letter is attached to my report. We did receive that check last week in the amount of \$224,991.68. That money was deposited into the Highway Fun.
- We also received correspondence from the DOT regarding the highway rail grade crossing signals. That letter is attached.
- The board is invited to The South Dakota Summit on Civic Education and Engagement, Thursday, June 23rd from 10:00 a.m. to 4:00 p.m. at the Ramkota in Pierre. This is hosted by

several organizations, including the South Dakota Association of County Commissioners. The event is being put on by the Chiesman Center for Democracy. Additional information is attached.

- First District is hosting a STIP Review meeting on Thursday, June 30th at 10:00 a.m. at the First District Office in Watertown. Additional information is attached.
- I've included information on the 'Procedures for Due Process' for submitting resolutions to the SDACC.
- If you have previous years' budget books and no longer want them. Please return them to Michelle. She will recycle them and reuse the binders. If you want to keep them or have discarded them on your own, that is fine.
- Shawn would like to discuss the replacement of our Alchemy program. I will have him discuss this as part of my report.

Upcoming Dates:

- ❖ Tuesday, June 14 at 9:00 a.m.—Budget Hearings

Thank you,

A handwritten signature in cursive script that reads "Stacy Steffensen". The signature is fluid and elegant, with a large loop at the end of the last name.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota